



U.S. ENVIRONMENTAL PROTECTION AGENCY
MOTOR VEHICLE AND ENGINE COMPLIANCE PROGRAM
NONROAD FEE FILING FORM
FOR CERTIFICATION APPLICATIONS RECEIVED IN CALENDAR YEAR 2012

Manufacturer Name _____

Address _____

City/State/Zip Code/Country _____

Nonroad Certification Request Type (check one)

☐ NR CI# (\$2,157)

☐ Locomotives (\$511)

☐ NR SI (\$511)

☐ Recreational (except marine) (\$511)

☐ Equipment and Fuel System Components (\$241) ☐ All Marine (\$511)

Excludes Locomotives, Marine and Recreational Vehicles

EPA standard family or test group name:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

For dual U.S./IMO Marine only, also give IMO name:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Amount paid (U.S. Funds Only):

\$ _____

Enter the check number, or the statement "WIRE" or "ACH":

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Reduced Fee Section (40 CFR §1027.120)

Reduced fee calculation (minimum initial payment \$750): Total number of vehicles/units covered: _____

Aggregate retail sales price of the vehicles/units: \$ _____ x 1% = \$ _____

Company Representative: _____ Signature: _____

Title: _____ Phone/Fax: _____ / _____ Date: ____/____/____

E-mail Address: _____

Submission of payments and forms:

- (1) Online: **Forms** may be found and submitted with or without **payments** on-line at www.Pay.gov.
 (2) By mail: For check payments only, send **checks** and this **form** to:

Environmental Protection Agency
Motor Vehicle and Engine Compliance Program
P.O. Box 979032
St. Louis, MO 63197-9000

- (3) Transmit offline Wire payments to the New York Federal Reserve Bank. (See Instructions, p.2)
 (4) Transmit offline ACH payments to the Federal Reserve Bank of Cleveland. (Instructions, p.2)
 (5) **Forms** not submitted under (1) and (2) above can be sent as email attachments to Fees@epa.gov.
 Forms and payments sent in ways other than the above may be delayed or ineffective. See the Instructions for sending checks and forms by private mail service (e.g., Federal Express).

The public reporting and recordkeeping burden for this collection of information is estimated to average 18 minutes per response. Send comments on EPA's need for this information, the accuracy of the provided burden estimate, and any suggested methods for minimizing respondent burden, including through the use of automated collection techniques, to the Director, Collection Strategies Division, U.S. Environmental Protection Agency (2822T), 1200 Pennsylvania Ave., N.W., Washington, D.C. 20460. Include the OMB control number in any correspondence. Do not send the completed Form 3520-29 to this address.

Instructions

NOTE: This form applies to complete certification applications that are received in Calendar Year (CY) 2012.

Fee amounts due are subject to change every year. Use of the form for the wrong calendar year can cause incorrect payments and delays. Get the form for the calendar year of your application submission at www.epa.gov/otaq/fees.htm or www.Pay.gov. Forms and payments may be submitted online at www.Pay.gov.

Manufacturer Name and Address

List the applicant's corporate name and corporate address as it will appear on the Certificate of Conformity.

Certification Request Type

Check the box that specifies the certification request type. All nonroad certification request types and fees also apply to ICIs. Off-road recreational vehicles with SI engines should check Recreational. If you are paying a reduced fee, still mark the appropriate certification request type.

EPA Standard Family or Test Group Name

Enter the appropriate EPA standardized family or test group name that will appear on the Certificate of Conformity. For marine compression-ignition engines, if you are applying for a federal certificate and an Annex VI certificate for the same family, enter both family names in the spaces provided and submit a single fee for the amount indicated next to the certification type box.

Amount Paid

Enter the appropriate fee amount for the designated certification request type. The full fee, payable in U.S. dollars, along with a properly completed fee filing form, must be received before certification review can begin. All banking fees are the responsibility of the manufacturer. The reduced fee amount (if applicable) is also entered in this box.

Check Number, ACH, or WIRE (for off-line payments)

The check number is mandatory for check, money order, bank draft, or certified check; or enter the letters "WIRE" or "ACH" if sending an electronic funds transfer. Indicate the standard family or test group name on the check.

Make checks payable to "U.S. Environmental Protection Agency".

Indicate in the message field the information:

For Wire: RDFI: Federal Reserve Bank; Location Code (Same as EPA Account Number): 68-01-0099; "EPA MVECP Fee"; ABA#: 021030004. (ABA number is same as Swift Code or Routing Number for participating banks. For further information, email Fees@epa.gov). Note: the wire detail corresponding to ABA 021030004 is "TREAS NYC"; this is the same as the Federal Reserve Bank.

For ACH: RDFI: Federal Reserve Bank, Routing Transit number: 051036706, Account number: 540006, Account Name: U.S. Environmental Protection Agency (EPA). Note: RDFI 051036706 company name appears as "U.S. EPA"; the receiving bank is the Federal Reserve Bank.

Please include in wire or ACH message fields the following: the words "MVECP Fees", manufacturer name, and family/test group/HDV evaporative group name(s). If space is limited, list one name and the number of families.

Reduced Fee Section (if applicable)

Reduced fee submissions must be supported by the reduced fee calculation on Page 1 and any relevant supporting information requested by EPA at the time of application review. Enter the number of vehicles/units projected for sale under the family/test group. Enter the aggregate projected retail sales price of the vehicles or units and multiply that value by 1% (.01). Enter and pay the reduced fee amount (minimum \$750).

Company Representative

Enter the representative's name, signature, title, phone/fax, date, and an e-mail address. **Note: An acknowledgment of fees received will be sent to this e-mail address. No other receipts will be sent.**

Bank Address for Private Mail Shipment (other than U.S. Postal Service)

If using a private shipping service such as Federal Express (or other service), send checks with fee filing forms to:

U.S. Bank

Government Lockbox 979032

1005 Convention Plaza

SL-MO-C2-GL

St. Louis, MO 63101